



BRIGHTPAY CONNECT

Online Payroll Portal

INTRODUCTION

BrightPay Connect is a cloud-based payroll solution designed to streamline payroll processing for businesses of all sizes. Developed by BrightPay, a leading provider of payroll software, BrightPay Connect offers a range of features and benefits to help businesses save time, improve accuracy, and enhance compliance with payroll tasks.

KEY FEATURES

- **Secure Cloud Access:** BrightPay Connect provides secure online access to your payroll data from anywhere, allowing authorised users to log in and perform essential tasks.
- **Employee Self-Service:** Employees can access their payslips and annual leave balances, online, reducing the administrative burden.
- **Employee Portal:** The employee portal allows staff to request annual leave, view company-wide announcements, and update personal details, making workforce management more efficient.
- **General Data Protection Regulation (GDPR) Compliance:** BrightPay Connect helps with GDPR compliance by providing tools to securely manage employee consent, data retention, and subject access requests.
- **Integration:** Seamlessly integrates with BrightPay payroll software, creating a unified system for payroll and HR management.
- **Notifications:** Send automated email notifications to employees for payslip distribution, annual leave requests, and other important events.
- **Multi-User Access:** Grant access to multiple users with different permission levels, ensuring that sensitive data is protected.

BENEFITS

- **Efficiency:** Streamline your payroll processes, saving time and reducing manual data entry.
- **Accessibility:** Access your data and perform tasks from anywhere with an internet connection, enhancing flexibility and remote work capabilities.
- **Employee Engagement:** Empower employees with self-service features, allowing them to access their own personal information and submit requests easily.
- **Compliance:** Stay compliant with GDPR regulations and other legal requirements, reducing the risk of fines and legal issues.



OUR SERVICE

- Set up Brightpay Connect Portal
- Send email invites to the main payroll contact(s)
- Send employee notifications (if applicable)
- Send approval requests (if applicable)
- Upload employee payslips
- Upload employee pension letters
- Upload employee P45's
- Send email invites to the employees
- Track any changes communicated via the portal
- Send employer notifications (if applicable)
- Provide ongoing support to the main payroll contact(s)
- Upload employer compliance reports
- Upload employee P60's

OUR FEES

All prices are subject to VAT

Any price changes from BrightPay Connect will be passed on by amendment to these prices

Bandings for Number of Employees	Fee Per Employee Per Month <i>Irrespective of number of pay days in month</i> £
1	1.25
2 to 5	1.00
6 to 10	0.87
11 to 25	0.67
26 to 50	0.52
51 to 100	0.40
101 to 250	0.33
251 to 500	0.26
501 to 1000	0.19
1001 and over	0.13

FEE EXAMPLES *(Please contact us for an exact quote)*

Number of Employees	Monthly Fee
5	5.25
10	9.60
20	16.30
30	22.25
50	32.65
100	52.65